

## **SECTION 16 – LEGAL PROCEEDINGS ETC**

### **16.1 Legal Proceedings**

The Borough Solicitor is authorised to institute, define or participate in any legal proceedings in any case where such action is necessary to give effect to decisions of the Council, or in any case where the Borough Solicitor considers that such action is necessary to protect the Council's interest.

### **16.2 Authentication of Documents**

Where any document is necessary to any legal procedure or proceedings on behalf of the Council, it will be signed by the Borough Solicitor, or other person authorised by him or her, unless any enactment otherwise authorises or requires, or the Council has given requisite authority to some other person.

### **16.3 Common Seal of the Council**

The Common Seal of the Council will be kept in a safe place in the custody of the Borough Solicitor. A decision of the Council, or of any part of it, will be sufficient authority for sealing any document necessary to give effect to the decision. The Common Seal will be affixed to those documents, which in the opinion of the Borough Solicitor should be sealed. The affixing of the Common Seal will be attested by the Borough Solicitor, or some other authorised by him or her, and the Mayor or Deputy Mayor, or in their absence, another Member nominated by either of them.